

Appendix A

Declarations of Gifts and Hospitality – October 2013 – December 2013

Directorate	Service Area	Form Number	Type of Declaration	Details Of Declaration i.e. name of person, nature of relationship, company, gift, hospitality, etc	Name of Head of Service or Delegated Officer who signed the declaration	Outcome
Corporate Services	Corporate Finance	1403	Gift	Flowers were received in the Housing Benefit Section addressed to the clerical team with a card saying Thank You. We have no idea who the flowers were from. The flowers were kept in the office.	Stephen Harris	Accepted
Corporate Services	Performance & Property	1552	Hospitality	Invitation to attend official opening of Energlyn Station on 16/12/13.	Colin Jones	Declined
Corporate Services	Performance & Property	1553	Hospitality	Invitation to attend official opening of Energlyn Station on 16/12/13.	Colin Jones	Declined
Corporate Services	Performance & Property	1551	Hospitality	Mr Simon Churchill, Stella TV Productions. Invitation to Welsh BAFTA Awards in recognition of production unit using CCBC premises.	Colin Jones	Declined
Environment	Engineering & Transport	810	Hospitality	Horan Construction - Sub contractor - Invite to Christmas Party	Terry Shaw	Declined
Environment	Engineering & Transport	818	Hospitality	Road Maintenance Services - offered 7 bottles of wine to staff; and calendars.	Terry Shaw	Declined wine Accepted calendar
Environment	Engineering & Transport	807	Hospitality	Invite to Bus Users UK. Dinner and drinks following presentation to the organisation. Approx value £20. Bus Users UK is an arms length organisation of Welsh Govt designed to promote and protect passenger interests. CCBC can receive complaints via Bus Users UK.	Terry Shaw	Declined
Environment	Engineering & Transport	809	Hospitality	Horan Construction – Invite to Christmas Function.	Terry Shaw	Declined
Environment	Engineering & Transport	815	Hospitality	Intervention Services - approved suppliers for civil engineering works. Offered bottle of alcohol approx value under £15.	Terry Shaw	Declined

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Environment	Engineering & Transport	811	Hospitality	Bardon Asphalt -Training seminar "Introduction to Asphalt" with provision of buffet. No contract with provider as industry body representative	Terry Shaw	Training seminar accepted. Industry body organisation
Environment	Engineering & Transport	813	Hospitality	Christmas Lunch - Parsons Brinckerhoff, Gwent framework consultant. Company undertake design works for Civil Engineering related projects as part of framework.	Terry Shaw	Declined
Environment	Engineering & Transport	816	Hospitality	Road Maintenance services - offered case of wine with a value of £25 plus.	Terry Shaw	Declined
Environment	Engineering & Transport	808	Hospitality	Guest at Highways Electrical Association Awards Dinner	Terry Shaw	Declined
Environment	Engineering & Transport	819	Hospitality	ICE - invite to meal after taking part in evening presentation as member	Terry Shaw	Accepted
Environment	Planning & Regeneration	2373	Hospitality	Trip to Japan from 16/11/13 until 23/11/13 as Study Tour - paid for by CLAIR (Agent of Japanese Government) - Study tour to review regeneration following 2011 earthquake.	Sandra Aspinall	Accepted
Environment	Planning & Regeneration	2375	Hospitality	Save the Children Chocolates/candle holder - FAST school project - £5 max.	Pauline Elliott	Accepted
Environment	Planning & Regeneration	2372	Gift	A5 every day diary approximate cost £3.50 from GS Minerals, Prince of Wales Ind Estate, Abercarn - Business contact. Accepted	Pauline Elliott	Accepted
Environment	Public Protection	500	Hospitality	Local Authority Caterers Association (LACA) - paid membership by CCBC. As a member offered a room free of charge plus evening meal and breakfast to attend annual awards ceremony	Robert Hartshorn	Noted. This is received as part of the role in representing CCBC on LACA

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Environment	Public Protection	499	Hospitality	Local Authority Caterers Association Committee member for Welsh region representing CCBC and paid member. Annual committee meeting and awards evening - offered as part of duties and subscription (annual) which includes overnight stay in nominated hotel, evening meal and breakfast.	Robert Hartshorn	Noted, This is received as part of the role in representing CCBC on LACA